



Student Opportunity Summer/Fall 2018

Position: Practicum/paid Research Assistant Position, various MAC Programs including but not limited to **Educare New Orleans Local Evaluation Partnership and Healthy Beginnings Program**

The Mary Amelia Women's Center is looking for a practicum or analytic research assistant for the 2018-2019 school year. Preference will be given to graduate-level students who are available for consecutive semesters.

This Analytic Research Assistant position focuses primarily on data collection, database management, and data analysis for publications, grants, projects and reports. Other experiences may include assistance with IRB submissions, and assistance with grant and manuscript writing.

Students must meet the following criteria:

AVAILABILITY

Students must be able to work starting May 2018 and must be available through fall 2018. Ideally a student would start this project as a practicum, summer 2018 and would continue on as a research assistant through May 2019. Looking for someone who can commit at least two semesters. Commitments will include work during the week, especially mornings to conduct student assessments. Weekly schedule is flexible.

QUALIFICATIONS

- ❖ Ability to communicate clearly verbally and in writing
- ❖ Proficiency in Microsoft Office, and at least one statistical package (SAS, SPSS)
- ❖ Interest in social determinants of health and early childhood
- ❖ Work well with people from a variety of backgrounds

RESPONSIBILITIES:

- ❖ Provide analytic support to the research team including but not limited to:
 - Assistance with secondary data analysis and acquisition, development and management of large secondary databases, including data cleaning and recoding, geocoding, syntax and codebook maintenance
 - Conducts descriptive and exploratory data analyses and data linkages utilizing secondary and primary data sources
 - Assists with data analyses for publications and grants, including writing and running analytic syntax, creating and appropriately formatting research tables
- ❖ Assist in other analytic related tasks as requested or required

APPLICATION REQUIREMENTS: Practicum Application (available <http://womenshealth.tulane.edu/pages/detail/53/Apply-Here> one page cover letter, resume, and 1 reference)

Please submit the required documents online [here](#) no later than **Monday, April 16th at 5:00 PM**. Feel free to email Maeve Wallace mwallace@tulane.edu with additional questions.